

## **Fall Conference - Employee Grant Application**

The purpose of the SIGUCCS Grant program is to provide partial support for employees in institutions of higher education to participate in the annual SIGUCCS Fall Conferences. We particularly encourage submissions from employees at institutions that have not participated in the Fall SIGUCCS conference in the past five years.

The grant consists of a full registration for the conference (the technical program and a number of meals), and up to four nights of lodging during the conference at the conference hotel. All additional costs, including pre-conference workshop registrations, must be assumed by the award recipient, hopefully with support from his or her institution.

The following information must be submitted to [siguccs\\_awards@acm.org](mailto:siguccs_awards@acm.org) between June 1 and July 31. The winners will be notified by email by August 24, and must accept by August 31 by sending email to [siguccs\\_awards@acm.org](mailto:siguccs_awards@acm.org)

Date:  
Name:  
Address:

Email:  
Phone:

Years of Service:

Title:  
School/Division/Unit (identify if Central Organization):

Percentage of time spent in supporting information technology users:

Profile of your institution:

Name:  
Location:

No. of Students: Undergraduate \_\_\_\_\_ Graduate \_\_\_\_\_

Reference: Current Immediate Supervisor

Name:

Email:

Phone:

Second Reference: Relationship to Applicant:

Name:

Email:

Phone:

Describe your position and relate it to supporting information technology  
(200 words or fewer):

Explain how attending the conference will help you in your current position  
(200 words or fewer):

Please email the completed form by July 31 to: [siguccs\\_awards@acm.org](mailto:siguccs_awards@acm.org)